



## Benefits:

- Accessible anywhere, from any web browser
- Instantly access your mail archive online
- Automate common documents such as forms and applications
- Eliminate paper
- Reduce manual mail handling
- Secure online solution
- No infrastructure investment
- No hardware or software to buy or install

## Digital Mail

### Receive your previously paper-based mail digitally today

Converga's Digital Mail solution is an innovative yet simple way to receive your mail securely online. Mail sent to your assigned PO Box address is scanned and converted into a digital image, in most cases Adobe PDF. Unscannable items such as magazines and parcels are re-routed and delivered to your desired physical address. The digital version of your mail is accessible online via any web browser anywhere in the world.



Converga's Digital Mail solution can also be customised to automate common documents such as forms and applications.

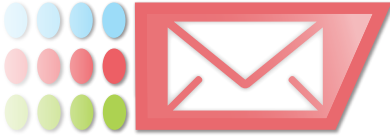
### ● Form Automation

Converga's Intelligent Document Recognition (IDR) software and high-speed scanning infrastructure process thousands of paper-based documents such as forms and applications for our clients everyday. Using your business rules and information from your back-end systems, we can provide an automated document approval service for virtually any kind of business document.

### ● Automated Claims/Application Processing

Our application processing solution offers reliable, comprehensive automated application management. It includes receipt, document categorisation, imaging, data capture, workflow management, live file management and tailor-made business rules.

The entire process is managed online including a help desk, application management and customer notifications.



## Other Converga Solutions:

- Scanning and Data Extraction
- Paperless Accounts Payable
- Procure 2 Pay

## Digital Mail

### The rewards can be significant

For large organizations the solution significantly reduces the cost of handling the high volume of paper they receive everyday. Scanned mail can be entered into a workflow system for organizations to easily re-route mail to the correct recipient or recipients, plus the process provides an instant document archive for online access later on.

### The latest technology

At the core of the Converga solution is the latest Intelligent Document Recognition (IDR) technology and the most technically advanced high speed imaging machines available anywhere in the world – this allows us to scan more items faster than any other organisation. We have invested heavily in the development and support of these technologies to deliver a new generation of Digital Mail to our customers.

### High Volume Scanning

Converga also offers high volume scanning for clients with a large number of paper documents that they simply want digitized; the scanning can then be combined with indexing, archiving and online access depending on your needs. Our scanners are capable of processing hundreds of thousands of documents daily, giving us greater flexibility and capacity to handle the smallest through to the largest jobs. The digital versions of your previously paper-based documents can be indexed, archived and accessed online, or simply stored on a high-capacity hard drive or a collection of DVD's. No matter the amount, Converga has the ability to tackle any high-volume scanning job.

### Ready to learn more?

Contact us today at (212) 634-6829 or email [hello@converga.net](mailto:hello@converga.net).



(212) 634-6829  
[www.converga.net](http://www.converga.net)

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