

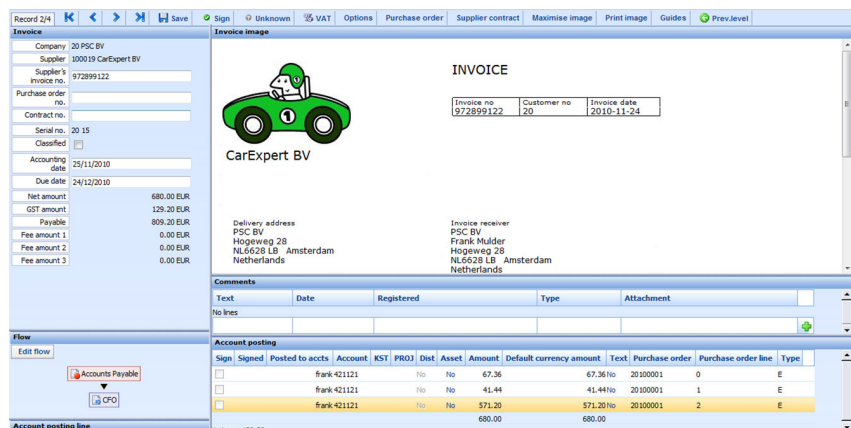


ConvergaP2P Overview

Each part of ConvergaP2P can be used in combination with the others. This includes **Invoice, Buyer, Contract, SupplierPortal** and **Dashboard**.

Invoice

Fully automates the accounts payable function through the use of our exclusive cascading matching and routing technology. This unique feature allows our customers to experience the utmost in straight through processing. Every invoice coming into the system is reviewed by the matching engine to determine which type of matching will be used. Once evaluated by the system invoices will be pre coded and routed automatically. Invoices with purchase orders are matched both on header and/or line levels. Two, three and four way (tolerance) matching can be done automatically. Even expense (non PO) invoices can be automated through the use of reference matching capabilities inherent to the product. Invoices that match outside the pre-set tolerance level or invoices from new suppliers are automatically forwarded into the workflow process through an easy to use web interface called the InvoiceLog. The concept of easily defining workflow proposals and account coding rules to each and every invoice ensures unlimited workflow flexibility and maximises straight through processing.



The screenshot shows the 'Invoice image' view in the ConvergaP2P system. It includes a sidebar with invoice details, a main area with a logo and invoice information, a comments section, and an 'Account posting' table.

Sign	Signed	Posted to accts	Account	KST	PROJ	Dist	Asset	Amount	Default currency amount	Text	Purchase order	Purchase order line	Type
<input type="checkbox"/>			frank-421121	No	No			67.36	67.36	No	20100001	0	E
<input type="checkbox"/>			frank-421121	No	No			41.44	41.44	No	20100001	1	E
<input type="checkbox"/>			frank-421121	No	No			571.20	571.20	No	20100001	2	E
								680.00	680.00				

Figure 1: ConvergaP2P Invoice

Buyer

Greatly simplifies the procurement and subsequent invoice matching process. Users of Buyer can leverage catalogues or perform ad-hoc requisitioning to create shopping carts. Buyer can then utilise existing approval workflows or new ones to route requisitions for approval. Once approved the requisition is transformed into a purchase order and delivered to the supplier.





Buyer continued

Goods and services can be "received" within the system facilitating a two or three way match process and straight through processing to the ERP. Operational expenses (OPEX) as well as Capital expenditures can be managed by the system. Also available with Buyer is a specific Capex module that can be used for approving capital expenditure requests and checking against budget limits and authorisation rules.

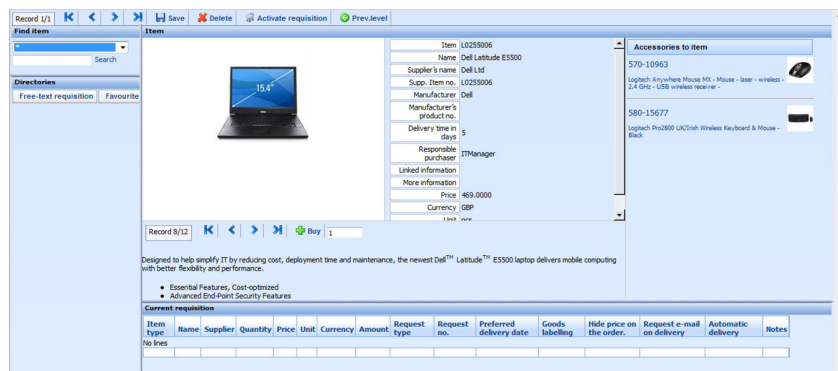


Figure 2: ConvergaP2P Buyer

Contract

Provides our customers with an easy to use, intuitive supplier contract management product. This module offers a repository for structuring and managing business contracts and recurring invoices. Using our unique cascading matching it also acts as the basis for automating the match of supplier invoices against contract terms, conditions, pricing and periodicity of invoices. Contract is an easy way of automating all kinds of recurring or pre-approved invoices. Any invoices meeting the terms of the contract can automatically be sent for payment with no human intervention. Invoices are tracked against contract value and will be stopped if the total contract value has been met or the term expired.

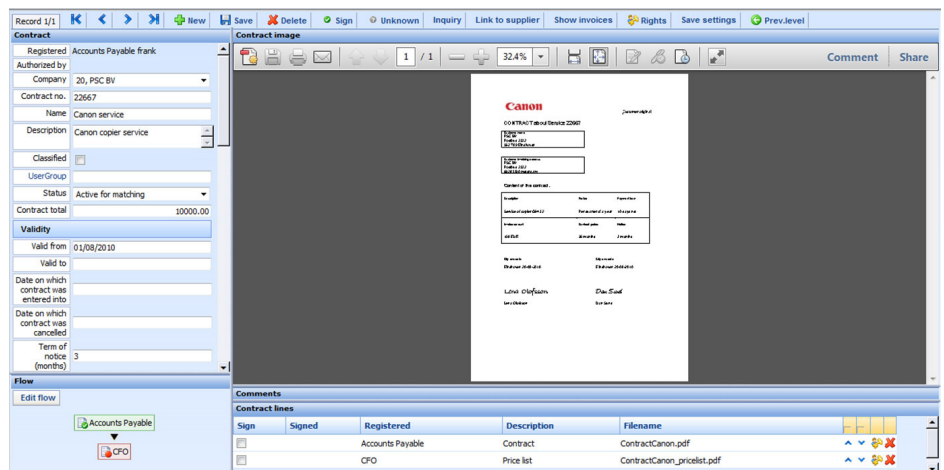


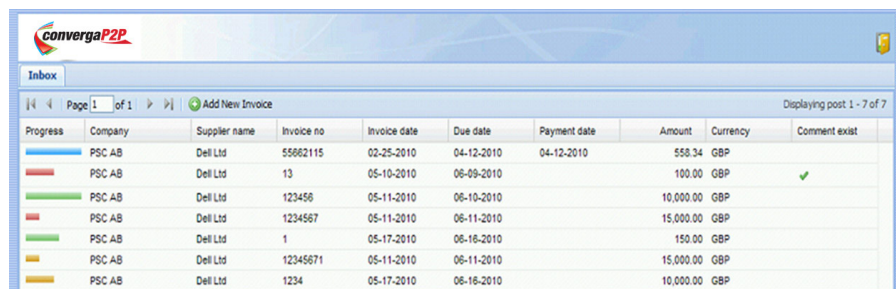
Figure 3: ConvergaP2P Contract





SupplierPortal

Extends communications and exceptions handling capabilities to assist our customers suppliers and business partners. SupplierPortal is a complete and functionally rich self service supplier portal. Customers that implement this module can provide their suppliers with easy access to information concerning processing steps and payment information of their own invoices. This self service process drastically reduces the number of phone calls into the AP department or other internal users. Suppliers can choose to view the status of their invoices and submit an electronic message concerning resolution. SupplierPortal also provides users with a simple way of generating and submitting web invoices or credit notes that will not require scanning or data entry.

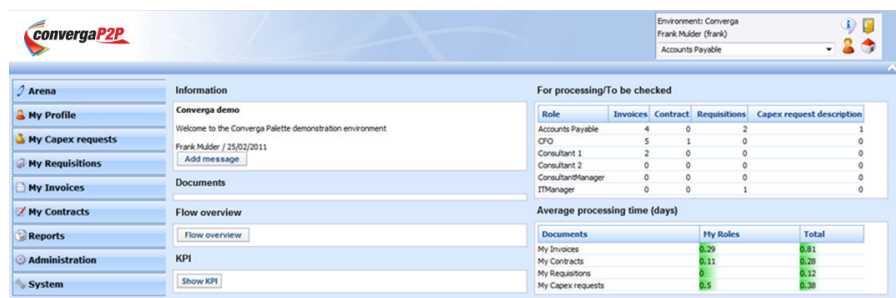


Progress	Company	Supplier name	Invoice no	Invoice date	Due date	Payment date	Amount	Currency	Comment exist
	PSC AB	Dell Ltd	55662115	02-25-2010	04-12-2010	04-12-2010	558.34	GBP	
	PSC AB	Dell Ltd	13	05-10-2010	06-09-2010		100.00	GBP	
	PSC AB	Dell Ltd	123456	05-11-2010	06-10-2010		10,000.00	GBP	
	PSC AB	Dell Ltd	1234567	05-11-2010	06-11-2010		15,000.00	GBP	
	PSC AB	Dell Ltd	1	05-17-2010	06-16-2010		150.00	GBP	
	PSC AB	Dell Ltd	12345671	05-11-2010	06-11-2010		15,000.00	GBP	
	PSC AB	Dell Ltd	1234	05-17-2010	06-16-2010		10,000.00	GBP	

Figure 4: ConvergaP2P SupplierPortal

Dashboard

Provides business-critical information about processing efficiency through an elegant corporate dashboard. Dashboard users can also communicate through the web interface, and internal corporate news such as important notifications can be exchanged and shared.



Role	Invoices	Contract	Requisitions	Capex request description
Accounts Payable	4	0	2	1
CPD	5	1	0	0
Consultant 1	2	0	0	0
Consultant 2	0	0	0	0
Consultant/Manager	0	0	0	0
IT/Manager	0	0	1	0

Documents	My Roles	Total
My Invoices	0.29	0.31
My Contracts	0.11	0.28
My Requisitions	0	0.12
My Capex requests	0.5	0.38

Figure 5: ConvergaP2P Dashboard



ConvergaP2P Goals

We aim to achieve as high a degree of automation as possible (requiring as little manual input as possible) by matching all invoices imported into ConvergaP2P, whether they are overhead invoices, invoices against purchase orders, or invoices against contracts. It is possible to specify very precisely what is to happen to invoices that can be matched to an order, so that as far as possible you only need to deal with any deviations from the norm; irrespective of whether the invoice was originally an overhead invoice, an invoice against a purchase order, or an invoice against a contract.

Many of our customers need to use many companies in parallel in ConvergaP2P, either in the same environment or in parallel environments. We support both alternatives.

ConvergaP2P has an open interface so that it is able to function in a complex systems environment. Integration with ERP systems is possible using a range of different formats (text files, XML, database interfaces and web services) to make ConvergaP2P as accessible as possible. All e-mail systems that can process e-mail in SMTP format can be used to distribute the e-mails generated by Converga PAP, for example, Exchange and Notes. User login with Single Sign-On is supported via Microsoft Active Directory.

We want to offer our customers as comprehensive and complete a product as possible in its standard form. We have focused a lot on the customer being able to set the parameters for functionality, so that all our customers can run their separate installations using the same code. Obviously, there are customers who require customisations, but these customisations run on top of the standard product. This means that we can quality-assure the product for each version released, and that developers are not needed to make settings for the functionality in the customer's environment. Rather, parameters can be set in the interface by the customer directly.

Who we are

Converga is a 100% owned subsidiary of New Zealand Post. When Converga began operations in 1994, the company was best known as a provider of mailroom services. As the demand for Information Management services increased we emerged as a specialist in Business Process Outsourcing with a particular focus on automation. Converga has a range of office and business solutions which use imaging, data capture, document management and workflow technologies to provide clients with real competitive advantage.

1300 557 672

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