



## Benefits

- Secure online procure-to-pay solution with no hardware or software to install
- Manages the entire purchasing process from initial order to final invoice payment
- Reduce handling costs
- Automate manual processes
- Free-up staff to concentrate on core business activities
- Eliminate circulation of paper invoices
- Eliminate storage and retrieval costs
- Improve workflow control, information accuracy and transparency
- Real-time reporting allowing complete visibility
- Environmentally friendly

## Procure 2 Pay (P2P) - automate manual processes and reduce costs

**Converga's Procure 2 Pay (P2P)** solution is a leading edge procure-to-pay service that addresses the entire purchasing process from the initial order through to the final invoice payment. It combines the power of **Converga's Paperless Accounts Payable (PAP)** and **Converga's eProcure** to provide a truly automated, paperless solution.

Purchase orders and invoices can be instantly approved online - dramatically reducing operational costs and eliminating long manual processes.

P2P also guarantees your business a point of difference. By adopting a system that uses cutting edge technology to achieve environmental sustainability you are genuinely meeting the corporate responsibilities that are becoming an essential part of today's successful business planning.

### Paperless Accounts Payable (PAP)

Converga's PAP system is a superior workflow solution that recognises both paper and electronic supplier invoices and seamlessly incorporates them into a single, instantly accessible system.

It is a secure online solution with no software or hardware to purchase and no installation or license fees - it can be implemented right away.

### eProcure

Converga has developed an intuitive procurement service for clients and their staff that allows them to place and process purchase orders quickly and efficiently. It's one answer to procurement bottlenecks because the hosted service means that staff can access the eProcure service anywhere, anytime providing they have Internet access.

Online catalogues (hosted by us or by you) allow staff to order approved items based on a defined set of business rules. The feature-rich workflow function routes the purchase orders to the appropriate manager who can approve, reject, re-route or place the purchase order on hold. Once approved, purchase orders are automatically raised and dispatched to the supplier.





## Converga - Innovators in business

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### What we do and how we do it

Converga has a range of office and business solutions which use imaging, data capture, document management and workflow technologies to provide clients with real competitive advantage. We specialise in Information Logistics and Business Process Outsourcing, and in order to provide our customers with effective solutions, we leverage our experience, processes, people, technology and partners to deliver innovation, exceptional customer service and cost savings.

### Let us take you on a journey of innovation

We've already led some of Australia's largest organisations along a path of innovation. The journey will allow you to gain strategic advantages, ongoing cost savings and world-class best practice capabilities.

### Why take the journey with us?

Converga offers profitable, efficient, and user-friendly procure-to-pay solutions, saving you time and money which enables you to focus on your core business functions.

### Who we are

Converga is a 100% owned subsidiary of New Zealand Post. When Converga began operations in 1994, the company was best known as a provider of mailroom services. As the demand for Information Management services increased we emerged as a specialist in Business Process Outsourcing with a focus on streamlined, cost effective solutions to manage accounts payable and purchasing processes.

1300 557 672

[www.converga.com.au](http://www.converga.com.au)



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